

## STUDENT CONDUCT POLICY

<b>Policy owner</b>	Education Committee
<b>Policy category</b>	Academic
<b>Policy status</b>	Approved
<b>Approval body</b>	Academic Board
<b>Last amended</b>	8 <sup>th</sup> May 2023

### PURPOSE

This policy has been formulated to provide a clear statement of MIECAT's expectations of students in respect of academic matters and personal behaviour.

It provides the foundations for the relationship between MIECAT and its students. MIECAT is committed to providing a fulfilling and rewarding learning and research experience that enables students to achieve their full academic potential. This commitment is underpinned by an expectation that all members of MIECAT will conduct themselves in a manner consistent with MIECAT's values and guiding principles to maintain a strong tradition of excellence in learning, teaching and research, innovation and community engagement.

### SCOPE

- All enrolled students at MIECAT
- Professional Doctorate candidates awaiting examination of submitted theses
- All activities on MIECAT premises, both in person and online, and all external activities related to study and research, including workplace placements

- Actions taken by students representing MIECAT at conferences or seminars

## **POLICY AND PROCEDURES**

It is not possible to cover every circumstance and situation in the policy provisions below. If a circumstance or situation arises which is not expressly covered further specific detail may be found in the MIECAT Student Academic Misconduct and Student Non-academic Misconduct policies. Otherwise, individuals are expected to act in accordance with the foundational principles and values of MIECAT which underpin this policy.

Where a student breaches this policy, MIECAT may take disciplinary action. Such matters will be handled in accordance with Academic misconduct and/or Non-academic misconduct policies and procedures and the MIECAT Student grievance handling and resolution policy.

### 1. Guiding principles

1.1 The MIECAT approach to arts based inquiry is informed by core values that relate to experiencing, relationality, multimodality, and emergence. Using the MIECAT approach, the emergent outcomes are part of an inquiry that is ongoing and seeks to find approximations to meanings, choices and actions.

These values are enacted through the sustained commitment to:

- collaborative interactions that emphasise shared responsibility, curiosity, openness, respect and agency for authoring one's own experiencing.
- cultivating a safe enough learning environment that invites robust participation, courage and resilience.
- co-creating an environment that fosters trust in one's own agency, the inquiry process and relational processes.
- the expression of intersubjective resonances offered in service of the ongoing inquiry and contribute to the companioning relationship.
- celebrating the wide range of human qualities and multiple ways of knowing that can be brought to bear in relationships through inclusive practices.

- 1.2 It is a condition of enrolment that students inform themselves of MIECAT'S rules and policies affecting them and conduct themselves accordingly.
- 1.3 Students ensure that their contact details and residential address are up to date by informing the Student Services Team of any changes.
- 1.4 Students ensure that they read all emails sent to their MIECAT email address.
- 1.5 Students identify themselves truthfully when required to do so by a MIECAT staff member and produce specified confirmation of their identity on request to a MIECAT staff member fulfilling the requirements of that staff member's duties.

## 2. Students and academic work

- 2.1 Students are obliged to act with integrity in academic work and to ensure that all academic work is conducted ethically and safely.
- 2.2 Students conduct themselves honestly in compliance with MIECAT policy, and in a manner that supports the proper functioning of MIECAT.
- 2.3 Students behave ethically, avoiding any action or behaviour that would unfairly advantage or disadvantage either themselves or another student. They refrain from behaving in any way which impairs the reasonable freedom of other persons to pursue their studies, work or research or to participate in the life of MIECAT.
- 2.4 Students are familiar with the programs and resources made available or recommended by MIECAT to assist them in conducting their studies appropriately.
- 2.5 Students attend scheduled course teaching and learning activities.
- 2.6 Students actively participate in the learning process and take responsibility for their own education and direct their own learning.
- 2.7 Students submit assessment tasks by required dates and times, unless extenuating circumstances arise.
- 2.8 Students refrain from engaging in plagiarism or other academic misconduct.
- 2.9 Students comply with the conventions of academic scholarship, ensuring the proper use of copyright material, gaining permission for any recording, photographing or referencing of others' material.

### 3. Students and the MIECAT community

- 3.1 Students are obliged to observe standards of equity and respect in dealing with every member of the MIECAT community. This extends to teaching staff in venues off-campus and online, supervisors and others involved in placement. They take accountability for their participation with reflexive self-awareness, in acknowledgment of the co-constructed nature of personal interactions.
- 3.2 Students respect the rights of others to be treated equitably, free from all forms of unlawful discrimination, harassment and bullying.
- 3.3 Students respect the rights of others to express political and religious views in a lawful manner.
- 3.4 Students maintain a cooperative and collaborative approach to interpersonal relationships.
- 3.5 Students respect the privacy of employees, volunteers, any other members of the public and other students, both in person and online.
- 3.6 Students refrain from engaging in endangering behaviour: taking or threatening action that endangers the safety, physical, or mental health, or life of any person, or creates a reasonable fear of such action.
- 3.7 Students refrain from engaging in stalking: a pattern of unwanted conduct directed at another person that threatens or endangers the safety, physical, or mental health, or life or property of that person, or creates reasonable fear of such threat or action.
- 3.8 Students refrain from engaging in any form of sexual misconduct.
- 3.9 Students conduct themselves in a way that contributes to an equitable learning environment, where curriculum can be clearly delivered and accessed by staff and peers respectively.
- 3.10 Students refrain from engaging in unlawful behaviour.
- 3.11 Students comply with any reasonable direction or request from a MIECAT staff member where the direction or request supports safety, good order and compliance with MIECAT policy.
- 3.12 Students refrain from using, possessing or supplying a prohibited weapon or any prohibited substance on campus.

3.13 Students refrain from participating in any learning activity, such as, classes or supervision sessions, under the influence of alcohol or a prohibited substance.

#### 4. Students and resources

4.1 Students are obliged to use and care for MIECAT resources in a lawful and appropriate manner.

4.2 Students use and care for all MIECAT resources, such as buildings, equipment and grounds, library, information and communication technology resources, in a lawful and ethical manner, mindful of the need for resources to be shared by all members of the MIECAT community.

4.3 Students use and care for resources, such as buildings, equipment and grounds, library, information and communication technology resources, in a lawful and ethical manner in venues off-campus and online, whilst on workplace placement.

4.4 Students refrain from engaging in behaviour that is detrimental to, or misuses MIECAT property, including the library collection, arts studio, online platforms and all arts resources

#### 5. Students and MIECAT's reputation

5.1 Students are obliged to ensure that MIECAT's reputation is not diminished in the carrying out of academic and other associated activities.

5.2 Students conduct themselves in an appropriate manner while on workplace placement.

5.3 Students ensure their actions or inactions as a student do not harm, or bring into disrepute, MIECAT's reputation or good standing.

5.4 Students refrain from using MIECAT'S name, reputation or logo for private gain or the gain of a third party, or private business or commercial purposes, without prior permission.

5.5 Students refrain from using MIECAT's resources for private gain or the gain of a third party, or private business or commercial purposes, without prior permission.

## **RESPONSIBILITY FOR IMPLEMENTATION**

Course co-ordinators, Education Committee, Executive Management Committee, all MIECAT staff

## **KEY STAKEHOLDERS**

All staff and students at MIECAT

## **SUPPORTING DOCUMENTS**

MIECAT Student Academic Misconduct Policy

MIECAT Student Non-academic Misconduct Policy

MIECAT Student Grievance Handling and Resolution Policy

## **VERSION HISTORY**

<b>Date of issue</b>	<b>Version</b>	<b>Author</b>	<b>Summary of changes</b>
31 <sup>st</sup> May 2018	1.0	S. Bush	Issued to Academic Board for approval
8 <sup>th</sup> May 2023	2.0	J. Mitchell	Draft for approval

Document uncontrolled when printed